

NEVADA DEPARTMENT OF CORRECTIONS
ADMINISTRATIVE REGULATION
483
PEST CONTROL
(TEMPORARY)

Supersedes: AR 483 (11/14/08)

Effective Date: 03/09/09

AUTHORITY

NRS 209.131

RESPONSIBILITY

The Facility Supervisor is responsible for the overall operation of this procedure.

Escorting custody personnel are responsible for monitoring the commercial service to ensure safe and appropriate practices are maintained.

All personnel are responsible to notify the Facility Supervisor with requests for extermination.

483.01 PEST CONTROL POLICY

The Department of Corrections will repel or control pests in a manner prescribed by the Nevada Department of Agriculture (NDA), Department of Wildlife and related Federal agencies.

483.02 COMMERCIAL SERVICE CONTRACT

1. The Facility Supervisor and ASO will establish a contract with a commercial service for **monthly** exterminations for all pest control services at the institutions; and **quarterly** exterminations for all pest control services at the camps. If the pesticide is applied by NDOC staff, they must be medically approved and must ensure that the Compliance Enforcement Unit, Office of the Inspector General, has been notified.
2. The commercial service will maintain the pesticide service of the outer portions of the institutions on a monthly basis, and of the facilities on a quarterly basis.
 - A. All pesticide services shall be conducted during regular business hours and should also provide for pesticide application outside normal business hours.
 - B. The Compliance Enforcement Unit of the Office of the Inspector General must be notified immediately if staff should develop a reaction to the pesticide.

- C. The commercial service personnel will review the "Trouble Area Log" within the Gatehouse and take appropriate action.
 - D. Maintenance personnel shall escort the commercial service personnel at all times during this process.
 - E. The commercial service personnel are responsible for all safety and disposal issues related to their activities. Escorting maintenance personnel will monitor the safety and disposal actions to insure that safe and appropriate practices are conducted.
 - F. Upon completion of the pesticide service, the commercial service personnel will document any action taken in regards to issues noted within the "Trouble Area Log."
3. The commercial service personnel will maintain the pesticide service as dictated in the contract.
- A. All personnel are responsible to report any possible pest control issue. Personnel shall utilize the "Trouble Area Log."
 - B. Personnel will document possible pest infestations areas within the facility.
 - C. Personnel will complete a work order and place it within the "Trouble Area Log"
 - D. Maintenance personnel will check the "Trouble Area Log" on a weekly basis.
 - E. Maintenance personnel will contact the commercial service and make an appointment for service.
 - F. The commercial service will conduct all pesticide services of the inner portions of the facility when there is no inmate movement.
 - G. Custody personnel will escort the commercial service personnel during non-business hours.
 - H. The commercial service personnel are responsible for all safety and disposal issues related to their activities. Escorting custody personnel will monitor the safety and disposal actions to insure that safe and appropriate practices are conducted.
 - I. Upon completion of the pesticide service, the commercial service personnel will document any action taken in regards to issues noted within the "Trouble Area Log."


APPLICABILITY

1. This AR requires an Operational Procedure for all institutions/facilities.

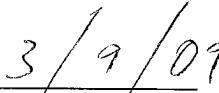
2. This AR requires an annual audit to ensure institution/facility compliance.

REFERENCES

ACA Standards, 4-4405, AR 407, AR 553



Howard Skolnik, Director



Date